

# Online Privacy Policy (CDN & US)

## **Purpose**

The Job Shoppe is committed to protecting the privacy of all personal information it holds. Collecting, using, and disclosing personal information in an appropriate, responsible, and ethical manner is essential to The Job Shoppe's daily operations.

## **Scope & Responsibilities**

The Online Privacy Policy informs users of The Job Shoppe on how we collect, use, share, and safeguard employees' personal information when they interact with our website, online Al-chatbot and social media platforms. By using our website, online chatbot and/or social media platforms, each user of The Job Shoppe consents to the practices described in this policy.

#### **Process Details**

#### 1.0 Information We Collect

#### 1.1. Personal Information

When you interact with The Job Shoppe's website, online chatbot and social media platforms, we may collect personal information such as your name, contact details, and any other information you choose to provide.

#### 1.2. Automated Information

The Job Shoppe may collect certain automated information, including but not limited to your IP address, device type, browser type, and usage patterns, to improve our website, chatbot, and social media functionalities.

#### 2.0 Use of Information

#### 2.1. Personalization

The Job Shoppe uses the information collected to personalize your experience with our website, chatbot and social media platforms to provide tailored responses and content based on your preferences.

## 2.2. Communication

With your explicit consent, we may use your contact information to send you text messages, make phone calls, or send emails for promotional, informational, or transactional purposes. We may also engage with you on our social media platforms.

## 3.0 Sharing Information

## 3.1. Third-Party Service Providers

The Job Shoppe may share your information with trusted third-party service providers who assist us in operating our website, chatbot, and social media platforms, conducting business, or servicing you, subject to confidentiality agreements.



#### 3.2. Social Media Engagement

When you interact with The Job Shoppe on social media, your interactions may be visible to others. Please review the privacy settings on your social media accounts to manage the visibility of your interactions.

#### 3.3. Consent to Communicate Methods

By providing your contact information and using our website, chatbot, and social media platforms, you explicitly consent to receiving communication from us, including but not limited to text messages, phone calls, emails, and social media interactions.

#### 3.4. Your Choices

You have the right to opt-out of receiving communication from us at any time. You can update your communication preferences or unsubscribe by contacting us at hr@thejobshoppe.com.

#### 3.5. Secruitity

The Job Shoppe implements reasonable security measures to protect your information from unauthorized access, alteration, disclosure, or destruction. However, no method of transmission over the internet or electronic storage is completely secure; therefore, we cannot guarantee absolute security.

## 3.6. Changes to this Online Privacy Policy

The Job Shoppe reserves the right to update this privacy policy at any time. The most recent version will be posted on our website, and we encourage you to review it periodically.